

MID-ATLANTIC REGIONAL ARCHIVES CONFERENCE

Program for Spring meeting, May 4-5, 1973, Baltimore, Md.

Friday, May 4

- 9:30 - 11:45 Processing for Beginners (repeated on Saturday)
- 9:30 - 10:30 Handling of Maps, Prints, and Drawings
- How to Best Assist the Researcher (general principles)
- Problem Session on Urban Archives
- Problem Session on Special Collections
- 10:45 - 11:45 Do-it-yourself restoration and conservation (paper) of  
Handling of Photographs and Related Materials
- Problems of Small Historical Societies
- Problem Session on Public Records
- ~~12:00~~ 12:00 - 1:30 Lunch *Introduction - encouragement to come to spec. project mtg*
- 1:30 - 3:45 Cataloging for Beginners (repeated on Saturday)
- 1:30 - 2:30 Conservation and physical security
- Legal problems of the Profession
- Problem Session on Major Manuscript Repositories
- Competition vs. Cooperation in Collecting
- 2:45 - 3:45 Computer Applications - How one operation really works,  
followed by a tour of the facility (open to all members,  
whether attending this session or not)
- Dealing with Donors
- Problem Session on College and University Archives
- Standardization of Statistics

8:00 Business

Saturday, May 5, 1973

- 9:30 - 11:45    Processing for Beginners
- 9:30 - 10:30    How to best Assist the Researcher (general principles)
- Building a Women's History Collection
- Conducting and Oral History Interview
- Subject Cataloging
- 10:45 - 11:45    Criteria for Access to Manuscript Collections
- Building an Ethnic Collection
- Bicentennial of the American Revolution
- Problems of Motion Picture Archives
- 11:45 - 2:00    Lunch *Business mtg.*
- 2:00 - 4:15    Cataloging for Beginners
- 2:00 - 3:00    Handling of non-manuscript items (printed)
- Setting up a small college archives
- Preparation and Publishing of guides to manuscript collections
- Do-it-yourself restoration and conservation of paper
- 3:15 - 4:15    Administering an oral history collection
- 3:15 - 4:15    Special projects - this time and the space of three rooms set aside for the purpose of allowing the membership to create and participate in committee work and special projects. Any member desiring to become active in any group endeavor involving any aspect of our work, or any person desiring to initiate a group project, or anyone with ideas about what our organization might do to increase contacts between members, etc., is urged to come to this happening.